

KPPK (L) DBF1

| FOR OFFICE USE | |
|-------------------|---|
| Application No. | : |
| File No. | : |
| Name of Applicant | : |
| Cheque No. (RM) | : |



MALAYSIAN BIOFUEL INDUSTRY ACT 2007
MALAYSIAN BIOFUEL INDUSTRY (LICENSING) REGULATIONS 2008
LICENCE APPLICATION FORM

Licence Application for the following activities:
(Please tick (√) in the appropriate box)

| Product | | 01 | 02 | 03 | 04 |
|---------|--|--------|--------|-----------|-------|
| | | Export | Import | Transport | Store |
| 1 | Biofuel | | | | |
| 2 | Biofuel Blended With Any Other Fuel | | | | |
| 3 | Biofuel Blended With Any Other Biofuel | | | | |

PART A

1. PARTICULARS OF APPLICANT (USE CAPITAL LETTER ONLY)

1.1 NAME OF APPLICANT/COMPANY :

1.2 CORRESPONDENCE ADDRESS :

Postcode

Telephone No.

Fax No.

E-Mail Address

1.3 ADDRESS OF REGISTERED OFFICE :

Postcode

Telephone No.

Fax No.

E-Mail Address

| | | | |
|-----------------------------------|--|----------------|--|
| 1.4 ADDRESS OF LICENSED PREMISE : | | | |
| Postcode | | Telephone No. | |
| | | Fax No. | |
| | | E-Mail Address | |

| |
|--|
| 1.5 NAME OF HOLDING COMPANY (IF ANY) : |
|--|

| | | | |
|----------------------------------|--|----------------|--|
| 1.6 ADDRESS OF HOLDING COMPANY : | | | |
| Postcode | | Telephone No. | |
| | | Fax No. | |
| | | E-Mail Address | |

PART B

| |
|---|
| 2. PARTICULARS OF BUSINESS / COMPANY / ORGANISATION / OTHERS |
|---|

| |
|---------------------------|
| 2.1 LEGAL ENTITY STATUS : |
|---------------------------|

| | | | | | |
|----|---------------------|--|----|---------------------------|--|
| 01 | Sole Proprietorship | | 05 | Co-operative | |
| 02 | Partnership | | 06 | Public Corporation | |
| 03 | Private Limited | | 07 | Others (Please specify) : | |
| 04 | Limited | | | _____ | |

| |
|------------------------|
| 2.2 REGISTRATION NO. : |
|------------------------|

| |
|--|
| 2.3 PARTICULARS OF COMPANY DIRECTORS : (Please attach Form 49 - Companies Act 1965) |
|--|

| |
|--|
| 2.4 PARTICULARS OF MAIN SHAREHOLDERS : (Please attach Form 24 - Companies Act 1965) |
|--|

| |
|-------------------------|
| 2.5 SHARE CAPITAL (%) : |
|-------------------------|

A. MALAYSIAN CITIZEN

| | | | |
|------------|---|----------------|---|
| BUMIPUTERA | % | NON BUMIPUTERA | % |
|------------|---|----------------|---|

B. NON CITIZEN

| | | | |
|-------------------------------|---|---|---|
| SPECIFY THE COUNTRY CONCERNED | % | % | % |
| | | | |

(Please enclose attachment if needed)

| |
|---|
| 2.6 EXISTING MITI MANUFACTURING LICENCE NO. : |
|---|

PART C

3. DOES THE APPLICANT HAVE THE BIOFUEL PLANT IN THE SAME PREMISES (INTEGRATED COMPLEX)? YES / NO (If Yes, please specify):

PLEASE SPECIFY THE TYPE OF BIOFUEL PRODUCED :

PART D

4. PARTICULARS OF LICENSED ACTIVITY APPLIED FOR

4.1 ACTIVITY OF EXPORTING : (Please attach Form 2 - Customs Act 1967)

| Name and Address Of Importer | * Type of Biofuel | Estimated Supply (metric tonnes/ month) |
|------------------------------|-------------------|---|
| | | |

* *Specify the code* : BF (Biofuel) or BFC (Biofuel blended with any other fuel) or CBFL (Biofuel blended with any other biofuel).

4.2 ACTIVITY OF IMPORTING : (Please attach Form 1 or Form 9 which related – Customs Act 1967)

| Name and Address Of Exporter | * Type of Biofuel | Estimated Supply (metric tonnes/ month) |
|------------------------------|-------------------|---|
| | | |

* *Specify the code* : BF (Biofuel) or BFC (Biofuel blended with any other fuel) or CBFL (Biofuel blended with any other biofuel).

Specify the reasons for importing biofuel and its uses :

4.3 ACTIVITY OF STORING :

| Bil. | Tank No. | Type of Coating (Epoxy coating, etc) | Capacity (Metric tonnes) |
|------|----------|--------------------------------------|--------------------------|
| | | | |
| | | | |

Does the applicant provide a pipeline system ? Yes/ No

Specify the method of pipelines cleaning or clearing to be used :

Specify the number of pumps and its capacity to be utilised :

| Pump No. | Pumping Capacity / Unit (metric tonnes / hour) |
|----------|--|
| | |
| | |

4.4 ACTIVITY OF TRANSPORTING :

Type of transportation to be used :

Capacity :

Ownership of the transportation : Own transport/ Hire / Owned by biofuel producer

(Please list the company name)

4.5 STATE THE NAME OF LICENSED SURVEYING FIRM TO BE USED :

| Name and Address of Licensed Surveyor Company |
|---|
| |

4.6 STATE THE NAME OF LICENSED TESTING FIRM TO BE USED :

| Name and Address of Licensed Testing Company |
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| |

PART E

5. OTHER EVIDENCE THAT MAY SUPPORT THIS APPLICATION

PART F

| |
|--|
| 6. HAVE THE APPLICANT BEEN CONVICTED OF ANY OFFENCE RELATING TO FRAUD? YES / NO (If Yes, please give details) |
|--|

PART G

| |
|---|
| 7. HAS THE APPLICANT AT ANY TIME BEEN ADJUDICATED BANKRUPT OR AN ORDER OF WINDING UP (IF COMPANY) IS MADE AGAINST THE APPLICANT? YES/NO. (If Yes, please give details) |
|---|

PART H

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|-------------------------|
| 8. DECLARATION : |
|-------------------------|

I, THE UNDERSIGNED, CONFIRM THAT ALL PARTICULARS IN THIS APPLICATION AND ANY DOCUMENTS SUBMITTED TO SUPPORT THIS APPLICATION, IF ANY, ARE TRUE, COMPLETE AND ACCURATE.

I UNDERSTAND THAT THE LICENSING AUTHORITY OF MPIC IS ENTITLED TO REQUEST FOR FURTHER INFORMATION AND DOCUMENT TO SUPPORT THIS APPLICATION.

SIGNATURE OF AUTHORISED OFFICERS * : _____
NAME : _____
IDENTITY CARD/ PASSPORT NO. : _____
OFFICIAL DESIGNATION : _____
TELEPHONE NO. : _____
DATE : _____

* ONLY THE FOLLOWING PERSONS CAN SIGN THIS APPLICATION FORM:

- IF A COMPANY IS APPLYING - THE DIRECTOR;
- IF A SOLE PROPRIETORSHIP IS APPLYING - THE OWNER;
- IF A PARTNERSHIP IS APPLYING - THE PARTNER;
- IF STATUTORY BODY IS APPLYING - THE BOARD MEMBERS OR ITS EQUIVALENT;

FOR OTHER CASES, AS MAY BE DETERMINED BY THE LICENSING AUTHORITY OF MPIC.

THE CHECKLIST OF GENERAL CRITERIA FOR LICENCE APPLICATION FOR EVERY CATEGORY

| CRITERIA | CHECKLIST | | | | | | | | | | | | |
|---|---|--|--|--|--|--|---|--|--|--|--|--|--|
| Complete Application form | <table border="1"> <tr> <td></td> <td>Filled up completely one set of the application form</td> </tr> </table> | | Filled up completely one set of the application form | | | | | | | | | | |
| | Filled up completely one set of the application form | | | | | | | | | | | | |
| Verified documents to ensure the existing of the applicant | A. SOLE PROPRIETORSHIP / PARTNERSHIP | | | | | | | | | | | | |
| | <table border="1"> <tr> <td></td> <td>Copy of new identity card</td> </tr> <tr> <td></td> <td>Copy of Form D – Validation of Business Registration (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956)</td> </tr> <tr> <td></td> <td>Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah)</td> </tr> <tr> <td></td> <td>Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak)</td> </tr> <tr> <td></td> <td>Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak</td> </tr> </table> | | Copy of new identity card | | Copy of Form D – Validation of Business Registration (The Registration of Businesses Act 1956) | | Copy of Form A or Form B – Business Information (The Registration of Businesses Act 1956) | | Copy of Form B – Trading Licence (Commercial Licence Ordinance 1948 for Sabah) | | Copy of Commercial Registration Certificate (Certificate of Registration of Business Names Ordinance (CAP64) (Sarawak) | | Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak |
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| | | Copy of Form 1- The Business , Professions and Trades Licensing Ordinance of Sarawak | | | | | | | | | | | |
| | B. PRIVATE LIMITED (COMPANIES ACT 1965) | | | | | | | | | | | | |
| | <table border="1"> <tr> <td></td> <td>Copy of Memorandum and Article of Company</td> </tr> <tr> <td></td> <td>Copy of Form 9 (If the company's name changed, please enclosed Form 13)</td> </tr> <tr> <td></td> <td>Copy of latest Form 24. (If the share capital is been transferred, please enclosed Form 32)</td> </tr> <tr> <td></td> <td>Copy of latest Form 49</td> </tr> <tr> <td></td> <td>Copy of latest Form 44</td> </tr> </table> | | Copy of Memorandum and Article of Company | | Copy of Form 9 (If the company's name changed, please enclosed Form 13) | | Copy of latest Form 24. (If the share capital is been transferred, please enclosed Form 32) | | Copy of latest Form 49 | | Copy of latest Form 44 | | |
| | | Copy of Memorandum and Article of Company | | | | | | | | | | | |
| | | Copy of Form 9 (If the company's name changed, please enclosed Form 13) | | | | | | | | | | | |
| | | Copy of latest Form 24. (If the share capital is been transferred, please enclosed Form 32) | | | | | | | | | | | |
| | | Copy of latest Form 49 | | | | | | | | | | | |
| | | Copy of latest Form 44 | | | | | | | | | | | |
| | C. LIMITED (COMPANIES ACT 1965) | | | | | | | | | | | | |
| | <table border="1"> <tr> <td></td> <td>Copy of Memorandum and Article of Company</td> </tr> <tr> <td></td> <td>Copy of latest Form 20 (If the company's name changed, please enclosed Form 13)</td> </tr> <tr> <td></td> <td>Copy of latest Form 28 (If the share capital has been transferred, please enclosed Form 32)</td> </tr> <tr> <td></td> <td>Copy of latest Form 79</td> </tr> <tr> <td></td> <td>Copy of latest Form 80</td> </tr> </table> | | Copy of Memorandum and Article of Company | | Copy of latest Form 20 (If the company's name changed, please enclosed Form 13) | | Copy of latest Form 28 (If the share capital has been transferred, please enclosed Form 32) | | Copy of latest Form 79 | | Copy of latest Form 80 | | |
| | | Copy of Memorandum and Article of Company | | | | | | | | | | | |
| | | Copy of latest Form 20 (If the company's name changed, please enclosed Form 13) | | | | | | | | | | | |
| | | Copy of latest Form 28 (If the share capital has been transferred, please enclosed Form 32) | | | | | | | | | | | |
| | | Copy of latest Form 79 | | | | | | | | | | | |
| | | Copy of latest Form 80 | | | | | | | | | | | |
| | D. CO-OPERATIVE/ASSOCIATION | | | | | | | | | | | | |
| | <table border="1"> <tr> <td></td> <td>Copy of Certificate of Registry</td> </tr> <tr> <td></td> <td>List of Names of Co-operative Society / Board of Directors</td> </tr> <tr> <td></td> <td>Latest report (If already operating more than a year)</td> </tr> </table> | | Copy of Certificate of Registry | | List of Names of Co-operative Society / Board of Directors | | Latest report (If already operating more than a year) | | | | | | |
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| | List of Names of Co-operative Society / Board of Directors | | | | | | | | | | | | |
| | Latest report (If already operating more than a year) | | | | | | | | | | | | |
| E. GOVERNMENT AGENCY | | | | | | | | | | | | | |
| <table border="1"> <tr> <td></td> <td>Organisation document copy under Parliamentary Act or respective ministries</td> </tr> </table> | | Organisation document copy under Parliamentary Act or respective ministries | | | | | | | | | | | |
| | Organisation document copy under Parliamentary Act or respective ministries | | | | | | | | | | | | |

OTHER RELEVANT DOCUMENTS FOR LICENCE APPLICATION

| CATEGORIES | CHECKLIST | | | | | | | | | | | | | | | | | | | | |
|------------|--|--|--|--|---|--|---|--|--------------------------|--|--------------------|--|----------------------------|--|--|--|--|--|---|--|--------------------------|
| PRODUCTION | <table border="1"> <tr><td></td><td>Copy of Approval Letter from Department Of Environmental</td></tr> <tr><td></td><td>Copy of Approval Letter from State Government</td></tr> <tr><td></td><td>Copy of Approval Letter from other agencies (if any)</td></tr> <tr><td></td><td>Copy of Site Plant Plan</td></tr> <tr><td></td><td>Copy of Plant Plan</td></tr> <tr><td></td><td>Copy of Effluent Pond Plan</td></tr> <tr><td></td><td>Copy of Raw Material Supply Agreement (if any)</td></tr> <tr><td></td><td>Copy of Agreement to Market Biofuel (if any)</td></tr> <tr><td></td><td>Attachment 1 - Estimated Cost of Biofuel Production</td></tr> <tr><td></td><td>Other relevant documents</td></tr> </table> | | Copy of Approval Letter from Department Of Environmental | | Copy of Approval Letter from State Government | | Copy of Approval Letter from other agencies (if any) | | Copy of Site Plant Plan | | Copy of Plant Plan | | Copy of Effluent Pond Plan | | Copy of Raw Material Supply Agreement (if any) | | Copy of Agreement to Market Biofuel (if any) | | Attachment 1 - Estimated Cost of Biofuel Production | | Other relevant documents |
| | Copy of Approval Letter from Department Of Environmental | | | | | | | | | | | | | | | | | | | | |
| | Copy of Approval Letter from State Government | | | | | | | | | | | | | | | | | | | | |
| | Copy of Approval Letter from other agencies (if any) | | | | | | | | | | | | | | | | | | | | |
| | Copy of Site Plant Plan | | | | | | | | | | | | | | | | | | | | |
| | Copy of Plant Plan | | | | | | | | | | | | | | | | | | | | |
| | Copy of Effluent Pond Plan | | | | | | | | | | | | | | | | | | | | |
| | Copy of Raw Material Supply Agreement (if any) | | | | | | | | | | | | | | | | | | | | |
| | Copy of Agreement to Market Biofuel (if any) | | | | | | | | | | | | | | | | | | | | |
| | Attachment 1 - Estimated Cost of Biofuel Production | | | | | | | | | | | | | | | | | | | | |
| | Other relevant documents | | | | | | | | | | | | | | | | | | | | |
| TRADING | <table border="1"> <tr><td></td><td>Copy of Form 1 (for declaration of imported goods) or Form 9 (for requisition/permit to release dutiable goods) Customs Act 1967</td></tr> <tr><td></td><td>Copy of Form 2 (for declaration of export of goods.) - Customs Act 1967</td></tr> <tr><td></td><td>Other relevant documents</td></tr> </table> | | Copy of Form 1 (for declaration of imported goods) or Form 9 (for requisition/permit to release dutiable goods) Customs Act 1967 | | Copy of Form 2 (for declaration of export of goods.) - Customs Act 1967 | | Other relevant documents | | | | | | | | | | | | | | |
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| | Other relevant documents | | | | | | | | | | | | | | | | | | | | |
| SERVICING | <table border="1"> <tr><td></td><td>Copy of Registration Document from Malaysian Chemical Institute (IKM)</td></tr> <tr><td></td><td>Copy of Certificate from MPOB's Surveying Exam</td></tr> <tr><td></td><td>Attachment 1 – Details of Officer which carry out activity of biofuel surveying / testing</td></tr> <tr><td></td><td>Other relevant documents</td></tr> </table> | | Copy of Registration Document from Malaysian Chemical Institute (IKM) | | Copy of Certificate from MPOB's Surveying Exam | | Attachment 1 – Details of Officer which carry out activity of biofuel surveying / testing | | Other relevant documents | | | | | | | | | | | | |
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